

SINGAPORE MEDICAL ASSOCIATION
UNCONFIRMED MINUTES OF THE 60TH ANNUAL GENERAL MEETING (AGM)

Held on 19 April 2020 (Sunday) at 2 pm, online, via teleconference

Members Present: 26

In Attendance:

Mr Martin Ho, Chief Administrator

Mr Lee Sze Yong, Manager

At 2 pm, 9 members have signed in, which were insufficient for quorum required under Article XI, Section (3)(i) of the SMA Constitution. Dr Lee Yik Voon (President, 60th SMA Council), adjourned the meeting for thirty minutes in accordance to Article XI, Section (3)(ii). At 2.30 pm, with 26 members signed in, Dr Lee Yik Voon (Lee YV) called the meeting to order.

All who were present observed a minute of silence in remembrance of the 12 members of the Association who passed away since the last AGM.

1. OPENING ADDRESS

- 1.1. SMA President, Dr Lee YV, began by highlighting “Go the Distance”, the theme of the 60th annual report. Medical societies and associations have come and gone, but SMA is still here. SMA will continue to remain a strong advocate and an active voice for the profession and our patients.
- 1.2. 2019 was yet another eventful year for SMA and the medical profession. One major issue was the manner in which the disciplinary process for doctors was conducted. SMA participated in the Workgroup to Review the Taking of Informed Consent and SMC Disciplinary Process, which submitted an extensive list of recommendations, that was subsequently accepted by Ministry of Health (MOH).
- 1.3. At the dawn of 2020, the medical profession was issued yet another major challenge in the form of COVID-19. SMA rose swiftly to the occasion, providing practical support such as securing masks from MOH for sale to our doctors, and providing guidance to family medicine practitioners on the use of telemedicine during an infectious disease outbreak.
- 1.4. Dr Lee YV thanked all volunteers who contributed their valuable time to support SMA.
- 1.5. He concluded by highlighting that it has been a privilege to serve as SMA President, and he urged all members to move forward as one, with a common goal - to serve each other and to care for our patients to the best of our ability.

2. GROUND RULES

- 2.1. Honorary Secretary, Dr Lim Kheng Choon (Lim KC) highlighted the Ground Rules, including recommending the usage of the Chat function in Zoom to post questions or comments. Members present were reminded to keep their microphone muted, unless they were speaking. He sought members’ cooperation to identify themselves by name for the recording of the proceedings.
- 2.2. Members present were informed that the Polling function in Zoom would be used for voting when voting is necessary.

3. CONFIRMATION OF MINUTES OF 2019 ANNUAL GENERAL MEETING

- 3.1. The 2019 AGM minutes were taken as adopted in accordance with Article XI Section 4. There were no matters arising from the 2019 AGM minutes.

4. REVIEW OF ANNUAL REPORT OF THE 60TH SMA COUNCIL 2019/2020

- 4.1. Dr Lim KC referred members to the SMA 60th Annual Report 2019/2020. PDF links to the Annual Report were circulated to members via email, prior to the AGM. The link is also available in our website.

- 4.2. The SMA 60th Annual Report 2019/2020 was adopted as proposed by Dr Anantham Devanand and seconded by Dr Bertha Woon (B Woon).

5. AUDITED STATEMENTS OF ACCOUNTS FOR YEAR ENDED 31 DECEMBER 2019

- 5.1. Dr Ng Chee Kwan (Ng CK), Honorary Treasurer, presented the accounts for the SMA Group.
- 5.2. Dr Ng CK highlighted that SMA has been making adjustments, after the reduction of income from MPS following the public sector indemnity move from MPS, and also an increase in expenditure in 2018 due to the move of premises.
- 5.3. SMA has been operating at a deficit for the past 3 years, which is an area of concern.
- 5.4. He also highlighted that the 3-year membership arrears was increasing, with almost \$88K written off in 2019.
- 5.5. Adj. Prof Tan SW (Tan SW) presented the accounts for SMA Pte Ltd (SMAPL), highlighting that the majority of SMAPL financials is focused on investments, managed by UBS for about 10 years.
- 5.6. SMAPL's investments recovered in 2019, after a sharp fall in 2018. However, the financial markets have once again been declining recently, due to the COVID-19 pandemic.
- 5.7. Dr B Woon proposed and Dr Noorul Fatha As'art (Dr Noorul FA) seconded to adopt the audited SMA and SMAPL financial statements for the year ended 31 December 2019.

6. SMA CHARITY FUND (SMACF)

- 6.1. Dr Chong Yeh Woei (Chong YW), Chairperson of SMACF presented the report on SMACF. He provided an introduction of the SMACF Board of Directors and also SMACF's strategic initiatives.
- 6.2. Dr Chong YW highlighted that more than \$2.1 million was raised, and 309 bursaries awarded since the inception of SMACF in 2013. Key new initiatives were also highlighted, including SMACF being selected as one of the beneficiaries of President's Challenge 2020.

7. ELECTION OF SMA HONORARY MEMBER

- 7.1. In accordance with Article IV, Section (iv) of the SMA Constitution, the Meeting considered the proposal of the 60th SMA Council to elect Prof Chee Yam Cheng and Prof Phua Kong Boo as SMA Honorary Members.
- 7.2. The members present affirmed Council's proposal for both Prof Chee YC and Prof Phua KB. The conferment of Honorary Membership will be held during the SMA Annual Dinner, tentatively set on 5 Sep 2020.
- 7.3. Dr Wong Tien Hua (Wong TH) enquired on the possible alternative arrangements for conferment of Honorary Membership, if the SMA Annual Dinner is unable to be organised due to the current COVID-19 pandemic.
- 7.4. Dr Wong Chiang Yin (Wong CY) highlighted that there was a previous occasion when Honorary Membership was conferred at the recipient's home. Dr Nigel Tan (N Tan) suggested that the conferment can also be done at the next SMA Annual Dinner, even if it is in 2021.

8. ELECTION OF 61st SMA COUNCIL

- 8.1. The names of the 10 Council Members who would be serving their second year on the Council were announced.

Dr Tammy Chan Teng Mui	Dr Tan Tze Lee
Dr Lee Pheng Soon	Dr Tan Yia Swam
Dr Lim Kheng Choon	Dr Toh Choon Lai
Dr Ng Chee Kwan	Dr Wong Chiang Yin
A/Prof Nigel Tan Choon Kiat	Dr Bertha Woon Yng Yng

- 8.2. By the stipulated deadline, 9 nominations were received for the 10 vacancies. The 9 nominees were therefore elected to the 61st SMA Council.

Dr Anantham Devanand	Dr Ng Chew Lip
Dr Chie Zhi Ying	Dr Tan Zhenwen Tina
Dr Daniel Lee Hsien Chieh	Adj Prof Tan Sze Wee
Dr Benny Loo Kai Guo	Dr Wong Tien Hua
Dr Ivan Low Jinrong	

- 8.3. The 3 new incoming council members (Dr Chie ZY, Dr Ivan Low and Dr Tina Tan) made their introductions to members present.

- 8.4. An election was carried out for the remaining vacancy of the 61st Council as per Article VIII Section 3(b) of the SMA Constitution. Dr Tan Yia Swam (Dr Tan YS) nominated and Dr N Tan seconded the nomination of Dr Low Tchern Kuang Lambert. With only 1 nomination received at the meeting, Dr Low Tchern Kuang Lambert was elected into the 61st SMA Council.

- 8.5. The 20 members of the 61st SMA Council were announced:

Dr Anantham Devanand	Dr Ng Chew Lip
Dr Tammy Chan Teng Mui	Dr Tan Zhenwen Tina
Dr Chie Zhi Ying	A/Prof Nigel Tan Choon Kiat
Dr Daniel Lee Hsien Chieh	Adj Prof Tan Sze Wee
Dr Lee Pheng Soon	Dr Tan Tze Lee
Dr Lim Kheng Choon	Dr Tan Yia Swam
Dr Benny Loo Kai Guo	Dr Toh Choon Lai
Dr Ivan Low Jinrong	Dr Wong Chiang Yin
Dr Low Tchern Kuang Lambert	Dr Wong Tien Hua
Dr Ng Chee Kwan	Dr Bertha Woon Yng Yng

9. ELECTION OF EXECUTIVE OFFICERS FOR YEAR 2020/2021

- 9.1. Dr Lim KC conducted the election for office bearers. One nomination was received for each of the posts of President, 1st Vice President, 2nd Vice President, Honorary Secretary, Honorary Assistant Secretary, Honorary Treasurer and Honorary Assistant Treasurer.

- 9.2. The following were elected Office Bearers of the 61st SMA Council:

Office	Nominee	Proposer	Second
President	Tan Yia Swam	Ang Teck Kee	Noorul Fatha As'art
1st Vice President	Ng Chee wan	Tan Yia Swam	Wong Chiang Yin
2nd Vice President	Tammy Chan	Tan Yia Swam	Bertha Woon
Honorary Secretary	Ng Chew Lip	Tan Yia Swam	Bertha Woon
Honorary Assistant Secretary	Benny Loo	Tan Yia Swam	Wong Chiang Yin
Honorary Treasurer	Lim Kheng Choon	Tan Yia Swam	Bertha Woon
Honorary Assistant Treasurer	Chie Zhi Ying	Tan Yia Swam	Tan Tze Lee

10. APPOINTMENT OF SMAPL TRUSTEES

- 10.1. Members present approved unanimously the appointment of Chee Yam Cheng, Chew Suok Kai, and Tan Cheng Bock as trustees to the SMAPL, for a 5-year term from 2020 to 2025.

11. APPOINTMENT OF PROFESSIONAL AUDITORS

- 11.1. Members present approved unanimously the appointment of Kreston David Yeung PAC as Professional Auditors for the ensuing year.

12. ANY OTHER BUSINESS

12.1. Dr Tan YS, President of the 61st SMA Council, expressed her thanks to the 4 outgoing council members for their contributions to SMA over the years, and thanked members present for attending the AGM. Dr Tan also expressed her thanks to Mr Martin Ho, the outgoing Chief Administrator, who will be leaving SMA in May 2020.

12.2. Dr Lim KC thanked the secretariat for the hard work, especially the recent projects in response to the COVID-19 pandemic, e.g. the sale of masks and personal protective equipment, and the hand sanitiser distribution. These projects were carried out under trying conditions with short notice, in order to assist members in a timely manner.

There being no other matters, Dr Lim KC declared the AGM closed at 4pm.

DR NG CHEW LIP
Honorary Secretary
61st SMA Council