



SMA-ITE Skills Certificate in Healthcare (Outpatient) – ITE Traineeship Scheme

Organised by:
Singapore Medical Association Pte Ltd

Take advantage of Skills Development Fund training grants to train your clinic assistants to provide quality service!

Participants will be trained in health screening and laboratory tests, first aid and emergencies, reception and clerical duties, and dispensing medicine and drug management. At the end of the oneyear programme, they will receive a nationally recognised ITE Certificate in Healthcare.

On the job training at your clinic

Sign up for the ITE Traineeship Scheme and undertake to provide the on the job training for your staff who are taking the ISC in Healthcare (Outpatient) Course. Upon completion of the on the job training and submission of the log book to ITE, you will be eligible to claim \$1,316 additional Skills Development Fund (SDF) training grant.

For more information, please contact Mr Jeffrey Tan (ITE) at 6590 2430 or Jeffrey_Tan@ite.edu.sg.

Off the job training at SMA

An SDF training grant of \$7 per trainee hour is claimable for company-sponsored trainees (Singaporeans or Permanent Residents), who attain 75% attendance and have sat for the theory test at the end of each module.

Lectures and practical sessions will be held on:

- Saturdays, 2 pm - 6 pm; or
- Sundays, 9 am - 3 pm

Venue:

- CSM Academy International
250 Sims Ave
#03-01 SPCS Building
Singapore 387513
- Arthur Lim Auditorium
Alumni Medical Centre
2 College Road
Level 2, Alumni Medical Centre
Singapore 169850

Registration closing date: 29 March 2013
Commencement of next course: 6 April 2013

For more information, contact Margaret or Huda at 6223 1264 or healthcare@sma.org.sg.
To register, download the registration form from <http://goo.gl/J8H8S> (URL is case-sensitive) and return to Singapore Medical Association Pte Ltd via fax: 6224 7827 or email: healthcare@sma.org.sg. **SMA**