



SMA-ITE Skills Certificate in Healthcare (Outpatient) – ITE Traineeship Scheme

Organised by: Singapore Medical Association

Take advantage of SkillsConnect training grants to train your clinic assistants to provide quality service!

Participants will be trained in health screening and laboratory tests, first aid and emergencies, reception and clerical duties, and dispensing medicine and drug management. At the end of the one-year programme, they will receive a nationally recognised ITE Certificate in Healthcare.

On the job training at your clinic

The ITE Traineeship Scheme provides on the job training for your staff who are taking the ITE Skills Certificate in Healthcare (Outpatient) Course. Upon completion of the on the job training and submission of the logbook to ITE, you will be eligible to claim an additional \$2,820 SkillsConnect training grant. Applicable to Singaporeans and permanent residents only.

For more information, please contact Mr Jeffrey Tan (ITE) at 6590 2430 or Jeffrey_Tan@ite.edu.sg.

Off the job training at SMA

A SkillsConnect training grant of \$15 per trainee hour is claimable for company-sponsored trainees (Singaporeans or permanent residents), who attain 75% attendance and have sat for all the phase tests and theory tests at the end of each module.

Lectures and practical sessions will be held on:

- Saturdays, 2 pm - 6 pm; or
- Sundays, 9 am - 3 pm

Venues:

- SHRI Academy
2 Serangoon Road
Level 6, The Verge
Singapore 218227
- Singapore Medical Association
2 College Road
Level 2, Alumni Medical Centre
Singapore 169850

Registration closing date: 21 March 2014

Commencement of next course: 29 March 2014

For more information, contact Margaret or Shirong at 6223 1264 or healthcare@sma.org.sg.

To register, download the registration form from <http://goo.gl/Ry4NJH> and return to

Singapore Medical Association via fax: 6224 7827 or email: healthcare@sma.org.sg. 