

## GUIDING YOU THROUGH CHAS AUDIT: A QUICK REFERENCE (PART 2)

In SMA News Nov '15 issue, we have covered issues related to the Patient Consent Form and issuance of patient invoice. In this issue we will cover clinical documentation; general medication and investigation that are not claimable under CHAS.



### CLINICAL DOCUMENTATION

Diagnosis in case notes must be consistent with the information submitted on CHAS Online. CHAS GP clinics are minimally required to keep the following set of documents:

- ✓ CHAS Patient Consent Form filed with patient's clinical notes
- ✓ Sufficient documentation of diagnoses in clinical notes  
*For Complex Chronic with complications, GP's clinical notes must document the causal link between the chronic disease and its complications*
- ✓ Prescription or clinical notes detailing medication prescribed, if any
- ✓ Records of laboratory tests carried out for diagnosis and follow-up, if any

Please note that for each patient, each clinic can only submit 1 acute claim or 1 chronic claim, but not both on the same visit date.



### MEDICATION AND INVESTIGATION

Medication: Examples that are not claimable under CHAS

- ✗ Traditional and complementary medicine (e.g. herbal medicine)
- ✗ Vitamins and/or dietary supplements (except for cases with established deficiencies in relevant conditions)
- ✗ Lifestyle modifying medications (e.g. to treat hair loss or for weight-loss)
- ✗ Intra-articular viscosupplementation
- ✗ Sedatives-hypnotics

Investigation: Examples that are not claimable under CHAS

- ✗ Investigations prior to establishing the condition for a CDMP condition under chronic subsidy, e.g. OGTT for a pre-diabetic patient
- ✗ Investigations unrelated to the management of the claimed condition
- ✗ Screening tests included in lab packages, e.g. STD screen, hepatitis screen, and tumour markers

*When in doubt, please refer to the Handbook for Healthcare Professionals 2015 for the general list of claimable and non-claimable items, which is available on CHAS Online and MOH Website.*

### Non-compliant Claims

Should there be non-compliant claims discovered during audit e.g. claims for items not allowed, your Administrator (NHG Polyclinic/ Singhealth Polyclinic) will proceed to recover the claim. This is in accordance with Part III Clause 3.4 of the CHAS Agreement.

### Errata: Guiding You Through CHAS Audit: A Quick Reference (Nov 2015)

We shared that a parent/guardian must sign on the patient's behalf if the patient is below 18 years old. The correct age should be **below 21 years old**.

If you have a question on CHAS which is not covered above, kindly contact AIC at [gp@chas.sg](mailto:gp@chas.sg) or **6632 1199**